

Camille O'Connor

Curriculum Vitae

West Chester, PA

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Education

Moore College of Art and Design

MA in Socially Engaged Art, 2020

Social Engagement Fellowship Award

University of California, Los Angeles

BA in Fine Art, 2016

Minor Art History

Dean's Honors List 2015

Alpha Lambda Delta, National Honors Society 2013

1st Honors 2012

University of California Center in Rome

Study Abroad, 2015

School of the Art Institute of Chicago

Early College Program, 2011

Employment

People's Light Theatre

Malvern, PA

Front of House Manager 2019

Responsible for all day-to day-Front of House operations & administrative tasks, and act as direct supervisor to all House Management staff (20) and volunteers (90).

Assistant Front of House Manager 2018-2019

Oversee Front of House staff & volunteers during performances, close banks at end of show, and complete House Management report at the end of the night.

Usher/Concessions 2017-2018

Usher patrons to their seats, assist with late and re-seating, sell concessions, and take inventory during performances.

Longwood Gardens

Kennett Square, PA

Guest Admissions Representative, 2018-2019

Sell admission tickets and memberships at the entrance to the Gardens.

Guest Services Representative, 2017-2018

Scan tickets and membership cards at the entrance to the Gardens, rent scooters, wheelchairs, and strollers to guests.

Kohn Gallery

Los Angeles, CA

Gallery Assistant, 2014-2017

Improve and maintain archival system of the gallery's artwork & library, produce press packets, checklists, guest lists, trip itineraries, and perform other administrative and clerical duties, and continue all previous tasks I performed as an intern, as well as train two more interns.

Intern, 2013-2014

Greet and interact with guests, facilitate book sales & necessary meetings, answer the phone & field calls, and participate in all exhibitions' opening receptions (23 in total).

Curatorial Assistance

Pasadena, CA

Intern, 2016-2017

Redesign and maintain company's website using Squarespace, complete registrar work including condition reporting & updating checklist information, and participate in the opening reception of "E.O. Hoppé's Amerika" during the Pasadena Art Night by documenting the event and later creating a video of said documentation.

Assistant/Intern to Photographer Susan Wright

Rome, 2015

Assist the photographer during photoshoots, help organize her website using tags, and edit batches of photographs in Lightroom.

Assistant/Intern to Artist Duo Simmons & Burke

Los Angeles, CA, 2015

Sort through hundreds of images from the archives of the Rijksmuseum, digitally cut out objects in Photoshop for the artists' multi-layered works in their exhibition & body of work "Dutch Masters".

Event Coordination

Utilizing Art to Navigate Public Access: An Online Panel Discussion, April 16th 2020.

I facilitated and hosted an online panel discussion along with my graduating cohort at Moore College of Art & Design. This event was moved online in the form of a Zoom Webinar as a result of COVID-19.

Lancaster VegFest, June 1st 2019

Lancaster, PA
Food Fair in which I was the head volunteer coordinator.
Anticipating the same in 2020.

Archival Projects

2017 Cataloged full Charles Brittin estate archives, organized volumes of prints into digestible categories at Kohn Gallery.

2015-2017 Cataloged Kohn Gallery's library with over 3000 books (creating catalog system, integrating ArtBase). Also kept up to date literature history for all pieces in the gallery's collection.

2015-2016 Updated Bruce Conner estate archives at the Kohn Gallery with full exhibition history.

Performing Arts

Member of the Pasadena Civic Ballet Company
Pasadena, CA
2007-2012

Technical Skills & Knowledge

P.O.S.

Dinerware - moderate

Showware - moderate

Siriusware - fairly advanced

Archival

Tessitura - basic

Salesforce - basic

File Maker Pro - moderate

Artbase - fairly advanced

Office & Creative

Adobe InDesign - basic

Adobe Bridge - basic

Adobe Photoshop - moderate

Adobe Lightroom - moderate

Adobe Premiere - moderate

Adobe Acrobat & Reader - fairly advanced

Final Cut Pro - fairly advanced

MS Suite - fairly advanced

Square Space - fairly advanced

Additional Skills

Video Camera Operation - moderate

Film Photography - fairly advanced

Digital Photography, DSLR - fairly advanced

Zoom Webinars - moderate